



**DISABILITY CLAIM
EMPLOYEE STATEMENT**
PLEASE PRINT OR TYPE



**Note to Employee: Complete all pages of this form and submit to MetLife at the address shown.
Failure to do so may result in a delay in your benefit decision.**

Section 1: Personal Information						
Name (Last, First, MI)			Employer		Social Security #	
Address		City	State	Zip Code	Date of Birth (MM/DD/YY)	
					Gender <input type="checkbox"/> M <input type="checkbox"/> F	
Home Phone #	Work Phone #	Job Title	How long at this position?	Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Other	W4 Filing Status _____ Number of Exemptions _____	
Dependent Information:		Name	Date of Birth	Social Security #		
Spouse		_____	_____	_____		
Child(ren)		_____	_____	_____		
_____		_____	_____	_____		
_____		_____	_____	_____		
Section 2: Claim Information						
Is your disability due to <input type="checkbox"/> Injury / Accident? <input type="checkbox"/> Illness? <input type="checkbox"/> Pregnancy? If due to injury / accident, give date, time and details. (When, Where, How)						
Have you had previous absences from work due to this disability or another disability? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide date and medical conditions. Attach a separate sheet of paper to answer this question if needed.						
I (<input type="checkbox"/> have <input type="checkbox"/> have not) recovered from my Disability. Return to Work: _____ Actual or Estimated (circle one) Date Recovered: _____						
Is this condition work-related? <input type="checkbox"/> Yes <input type="checkbox"/> No If condition is due to pregnancy, what is your estimated delivery date? _____						
Do you have sick time available? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", provide the number of available hours: _____						
Date of first treatment for this condition		Date Disability Began		Height	Weight	
Name, address, phone number of your primary attending physician.						
Name all physicians / providers who have treated you since the beginning of the disability. (Attach an additional sheet if more space is needed.)						
<u>Name of Physician / Provider</u>		<u>Phone Number</u>	<u>Dates of Treatment</u>		<u>Reason For Visit</u>	
_____		_____	From _____ To _____		_____	
_____		_____	From _____ To _____		_____	
_____		_____	From _____ To _____		_____	
_____		_____	From _____ To _____		_____	
Name and address of hospital						
Circle Highest Education Level Completed (<i>number of years</i>). 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18				Please describe what prevents you from performing the duties of your job.		
Other positions / jobs held prior to current one						
Have you applied for or are you receiving income from any other sources? <input type="checkbox"/> Yes <input type="checkbox"/> No						
If yes, provide the following information		Applied for	Receiving	\$ Amount	Frequency	From / To Dates
Salary Continuance / Sick Pay.....		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Short Term Disability		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Worker's Compensation		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
State Disability		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Social Security		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Dependent Social Security		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
No Fault (Income Replacement)		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Retirement / Pension		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Permanent Total Disability (for Life Insurance)		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Unemployment Insurance		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Work Earnings from Any / All Sources		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Other (Please Identify)		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____

Name (Last, First, Middle Initial)

Social Security #

Group #

Claim #

Agreement To Reimburse Overpayment Of State Disability or Optional Short Term Disability Benefits

I agree to reimburse Metropolitan Life Insurance Company (MetLife) and/or my State Disability or OSTD plan for any over payments of disability benefits I receive under my State Disability or OSTD plan. An overpayment will arise to the extent I receive benefits from my employer's plan that are later determined to be payable to me under (1) a Worker's Compensation Law; (2) an Occupational Disease law; and/or (3) another similar law. An overpayment will also occur if I fail to notify MetLife when I return to work and continue to receive State Disability or OSTD benefits. When an overpayment arises, I agree to reimburse MetLife and/or my employer's State Disability or OSTD plan for the overpayment from the proceeds I receive under such a law. If requested to do so, I will also permit my employer to deduct the overpayment from my salary or any other benefits that may become due me, (and if appropriate, to reimburse MetLife) to the extent permissible by law.

Agreement To Reimburse Overpayment Of Long Term Disability Benefits

I acknowledge that, if my disability claim is or has been approved, under my Long Term Disability coverage, Metropolitan Life Insurance Company (MetLife) is authorized, as stated in my employer's plan, to reduce the benefits other wise payable to me by certain amounts paid or payable to me under the disability provision of the Social Security Act (including any payments for my eligible dependents), under a Workers' Compensation or any occupational Disease Act or Law, and under any State Compulsory Disability Benefit Law, or any other act or law of like intent.

I understand that if my disability claim is approved, MetLife may make monthly disability payments to me, which because of amounts paid or payable under the laws described above may be in excess of the benefits actually due to me. MetLife will make these payments, only if I agree as follows:

1. I have not received and am not receiving any payments under the laws described above, whether in the form of benefits payment or a compromise settlement.
2. If I have not already applied for Social Security benefits, then I agree to do so as specified in my employer's plan after I have received my first monthly LTD benefit check from MetLife. As proof of this, I agree to send MetLife a copy of the Receipt of Claim Form given to me by the Social Security Administration at the time of my application. If any retroactive Social Security Award is made after I have received LTD payments from MetLife, I agree to repay the full amount of any over payment created by such Social Security Award.
3. I agree to file for Reconsideration or Appeal to Social Security if Social Security denies my initial application for benefits.
4. As specified in my employer's plan, when I, my spouse or my dependents receive any disability payments under the laws described above resulting from my disability, I agree to notify MetLife immediately by sending a copy of the award or notification to MetLife.
5. After MetLife has recalculated my monthly benefit payment and has determined the amount of the overpayment, I agree to repay to MetLife any and all such amounts which MetLife has advanced to me.
6. If for any reason MetLife is not repaid, then I agree that MetLife may reduce my monthly LTD benefit below the minimum monthly benefit amount as stated in my employer's plan, until the over payment is reimbursed in full.
7. I agree to repay MetLife in a single lump sum any overpayment on my Long Term Disability claim due to integration of retroactive Social Security Benefits.

I understand that when MetLife issues a payment, it is relying on my statement and agreements herein. My acceptance of such payment, along with my signature below, is my acceptance of terms of this Agreement.

Claimant's Signature

Date

You have a right to receive a copy of this authorization on request.

HIPAA: This Authorization has been carefully and specifically drafted to permit disclosure of health information consistent with the privacy rules adopted and subsequently amended by the United States Department Health and Human Services pursuant to Health Insurance Portability and Accountability Act of 1996 (HIPAA).

NOTE TO ALL HEALTH CARE PROVIDERS: The Genetic Information Nondiscrimination Act of 2008 (GINA) prohibits employers and other entities covered by GINA Title II from requesting or requiring genetic information of an individual or family member of the individual, except as specifically allowed by this law. To comply with this law, we are asking that you not provide any genetic information when responding to this request for medical information. 'Genetic Information' as defined by GINA, includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

Instructions for completing the form:

1. Complete all applicable areas of the form.
2. If you are the Authorized Representative, include a copy of the legal document(s) authorizing you to act on the Employee/Claimant's behalf.
3. Sign this form.
4. Fax or return this form as soon as possible to expedite processing of your claim – retain original for your records.

Your refusal to complete and sign this form may affect your eligibility for benefits under your employer's disability plan.

Name of Employee (Please Print)

Social Security Number

Claim Number

Authorization to Disclose Information About Me

For purposes of determining my eligibility for disability benefits, the administration of my employer's disability benefit plan (which may include assisting me in returning to work), and the administration of other benefit plans in which I participate that may be affected by my eligibility for disability benefits, I permit the following disclosures of information about me to be made in the format requested, including by telephone, fax or mail:

1. **I permit:** any physician or other medical/treating practitioner, hospital, clinic, other medical related facility or service, insurer, employer, government agency, group policyholder, contractholder or benefit plan administrator to disclose to Metropolitan Life Insurance Company ("MetLife"), my employer in its capacity as administrator of its disability benefit plan, and any consumer reporting agencies, investigative agencies, attorneys, and independent claim administrators acting on MetLife's behalf, any and all information about my health, medical care, employment, and disability claim.
2. **I permit** MetLife to disclose to my employer in its capacity as administrator of its benefit plans, or to any of the plan administration.

This Authorization to Disclose Information About Me specifically includes my permission to disclose my entire medical record, including medical information, records, test results, and data on: medical care or surgery; psychiatric or psychological medical records, but not psychotherapy notes; and alcohol or drug abuse including any data protected by Federal Regulations 42 CFR Part 2 or other applicable laws. **Information concerning mental illness, HIV, AIDS, HIV related illnesses and sexually transmitted diseases or other serious communicable illnesses may be controlled by various laws and regulations. I consent to disclosure of such information, but only in accordance with laws and regulations as they apply to me. Information that may have been subject to privacy rules of the U.S. Department of Health and Human Services, once disclosed, may be subject to redisclosure by the recipient as permitted or required by law and may no longer be covered by those rules. Your health care provider may not condition your treatment on whether you sign this authorization.**

I understand that I may revoke this authorization at any time by writing to MetLife Disability at P.O. Box 14590, Lexington, KY 40511, except to the extent that action has been taken in reliance on it. If I do not, it will be valid for 24 months from the date I sign this form or the duration of my claim for benefits, whichever period is shorter. A photocopy of this authorization is as valid as the original form and I have a right to receive a copy upon request.

Signature of Employee

Date

Disability Claim Employee Statement (Continued)

Fraud Warning:

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or a statement of claim with materially false information or conceals for the purpose of misleading, information concerning any fact material there to may be guilty of committing a fraudulent insurance act. Please see below for special notice required by state law.

Alaska – A person who knowingly and with intent to injure, defraud or deceive an insurance company files a claim containing false, incomplete or misleading information may be prosecuted under state law.

Arizona – For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of loss is subject to criminal and civil penalties.

Arkansas, Louisiana, Maryland, Rhode Island, West Virginia – Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

California – For your protection California law requires the following to appear of this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado – It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of life insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with respect to a settlement or award from insurance proceeds, shall be reported to the Colorado divisions of insurance within the department of regulatory agencies to the extent required by applicable law.

Delaware – Any person who knowingly and with the intent to injure, defraud or deceive any insurer, files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

District of Columbia – **WARNING:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida – Any person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Hawaii – For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

Idaho – Any person who knowingly and with the intent to defraud or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is guilty of a felony.

Indiana – A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

Kentucky – Any person who knowingly and with the intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material there to commits a fraudulent insurance act, which is a crime.

Maine – It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Minnesota – A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

New Hampshire – A person who with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

Disability Claim Employee Statement (Continued)

Fraud Warning (*continued*):

New Jersey – Any person who knowingly files a statement of claim containing false or misleading information is subject to criminal and civil penalties.

New Mexico – Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

New York - Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Ohio – A person who with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing false or deceptive statement is guilty of insurance fraud.

Oklahoma – **WARNING:** Any person who knowingly and with the intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete, or misleading information is guilty of a felony.

Oregon – A person who knowingly and with intent to defraud an insurance company, files a claim containing false, incomplete or misleading information material to such claim, may be guilty of insurance fraud.

Pennsylvania – Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or a statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning a fact material there to commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Puerto Rico – Any person who knowingly and with the intention to defraud includes false information in an application for insurance or file, assist or abet in the filing of a fraudulent claim to obtain payment of a loss or other benefit, or files more than one claim for the same loss or damage, commits a felony and if found guilty shall be punished for each violation with a fine of no less than five thousands dollars (\$5,000), not to exceed ten thousands dollars (\$10,000); or imprisoned for a fixed term of three (3) years, or both. If aggravating circumstances exist, the fixed jail term may be increased to a maximum of five (5) years; and if mitigating circumstances are present, the jail term may be reduced to a minimum of two (2) years.

Tennessee, Virginia, Washington – It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Texas – Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Name of Employee (Please Print): _____ Social Security Number: _____ - _____ - _____

Signature of Employee: _____ Date: _____



DISABILITY CLAIM EMPLOYER STATEMENT

MetLife[®]
Metropolitan Life Insurance Company
P.O. Box 14590
Lexington, KY 40511

PLEASE PRINT OR TYPE

Note to Supervisor: Complete all sections below and submit to MetLife at the address shown. Failure to do so may result in a delay in employee's benefit decision.

TO BE COMPLETED BY LOA/FIELD SUPERVISOR		
Employee Name (Last, First, MI)	Social Security #	Employee ID #
Subsidiary or Work Group Employee (check one box) <input type="checkbox"/> Flight Attendant <input type="checkbox"/> Transport Workers Union <input type="checkbox"/> Pilot Company: <input type="checkbox"/> American Airlines <input type="checkbox"/> American Eagle <input type="checkbox"/> Management <input type="checkbox"/> Support Staff		
Occupation / Job Title - Please attach written job description, including the essential job functions.		
Work Location Address (Including state where employment is based)		
Supervisor Name _____ Supervisor Phone # _____		
Address _____		
Supervisor E-Mail Address _____		
Employee last day physically at work	Last Date Paid	Average Hours Worked Per Week. (prior to disability)
Does the Employee have sick time available? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", provide number of available hours: _____		
Has the employee filed a claim for Worker's Compensations benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No Has an accident report been filed? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide name and address of Worker's Compensation Carrier.		
Name _____ Phone # _____		
Address _____ FAX # _____		
Contact Person's Name _____ Worker's Comp. Claim # _____		
Date Returned To Work <input type="checkbox"/> Actual <input type="checkbox"/> Estimated		
Are you able to accommodate Transitional Duty to return to work? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe below.		
Has return to work been discussed with employee? <input type="checkbox"/> Yes <input type="checkbox"/> No		

If you have questions or other information pertinent to this claim, please contact MetLife at 1-888-533-6287

Disability Claim Statement (Continued)

Name of Employee: _____ Social Security Number: _____

Fraud Warning:

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or a statement of claim with materially false information or conceals for the purpose of misleading, information concerning any fact material there to may be guilty of committing a fraudulent insurance act. Please see below for special notice required by state law.

Alaska – A person who knowingly and with intent to injure, defraud or deceive an insurance company files a claim containing false, incomplete or misleading information may be prosecuted under state law.

Arizona – For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of loss is subject to criminal and civil penalties.

Arkansas, Louisiana, Maryland, Rhode Island, West Virginia – Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

California – For your protection California law requires the following to appear of this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado – It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of life insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with respect to a settlement or award from insurance proceeds, shall be reported to the Colorado divisions of insurance within the department of regulatory agencies to the extent required by applicable law.

Delaware – Any person who knowingly and with the intent to injure, defraud or deceive any insurer, files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

District of Columbia – WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida – Any person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Hawaii – For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

Idaho – Any person who knowingly and with the intent to defraud or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is guilty of a felony.

Indiana – A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

Kentucky – Any person who knowingly and with the intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material there to commits a fraudulent insurance act, which is a crime.

Maine – It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Minnesota – A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

New Hampshire – A person who with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

Disability Claim Statement (Continued)

Name of Employee: _____ Social Security Number: _____

Fraud Warning (*continued*):

New Jersey – Any person who knowingly files a statement of claim containing false or misleading information is subject to criminal and civil penalties.

New Mexico – Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

New York - Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Ohio – A person who with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing false or deceptive statement is guilty of insurance fraud.

Oklahoma – **WARNING:** Any person who knowingly and with the intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete, or misleading information is guilty of a felony.

Oregon – A person who knowingly and with intent to defraud an insurance company, files a claim containing false, incomplete or misleading information material to such claim, may be guilty of insurance fraud.

Pennsylvania – Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or a statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning a fact material there to commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Puerto Rico – Any person who knowingly and with the intention to defraud includes false information in an application for insurance or file, assist or abet in the filing of a fraudulent claim to obtain payment of a loss or other benefit, or files more than one claim for the same loss or damage, commits a felony and if found guilty shall be punished for each violation with a fine of no less than five thousands dollars (\$5,000), not to exceed ten thousands dollars (\$10,000); or imprisoned for a fixed term of three (3) years, or both. If aggravating circumstances exist, the fixed jail term may be increased to a maximum of five (5) years; and if mitigating circumstances are present, the jail term may be reduced to a minimum of two (2) years.

Tennessee, Virginia, Washington – It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Texas – Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Employer's Authorized Representative

Supervisor's Authorization Signature

Title

Phone #

Signature

Date



DISABILITY CLAIM ATTENDING PHYSICIAN STATEMENT

MetLife[®]
Metropolitan Life Insurance Company
P.O. Box 14590
Lexington, KY 40511

Note to Employee: Complete the first section and forward this statement to your attending physician for completion, then submit it to MetLife at:

If you have more than one physician, please use additional forms.

The following section must be completed and signed by the employee/patient. Any fee for the completion of this form is the patient's responsibility.		Occupation (job title)
---	--	------------------------

Name	Social Security #	Employer
------	-------------------	----------

I hereby authorize my physician to release any information acquired in the course of my examination or treatment. Signature of Employee _____ Date _____	Date of Birth
---	---------------

**The following section must be completed and signed by the attending physician.
The purpose of this report is to assist us in making a disability determination. Please complete all applicable sections of this form. Failure to do so may result in a delay of your patient's benefit decision. A MetLife claim representative may telephone your office if additional information is needed.**

History

Symptoms result from: Injury Illness Pregnancy (If pregnancy-related, please complete pregnancy section below)

Is condition work-related? Yes No Initial date of treatment _____

Date disability commences (DDC): _____ Estimated dates of confinement: _____

Did you advise the patient to cease the above-noted occupation? Yes No If Yes, provide date _____

In your opinion, why is the patient unable to perform job duties? _____

If patient was referred to you, by whom? Please provide name and phone number. _____

Names and Phone Numbers of the other providers the patient was referred to:

Name	Phone #	Name	Phone #
_____	_____	_____	_____

Has patient been hospitalized? Yes No If Yes, provide dates from _____ to _____

Name and address of facility _____

Pregnancy (Please also complete the Diagnosis and Treatment section below)

Most recent date of treatment _____

Delivery date _____ Expected Actual Delivery type: Vaginal Cesarean

Is recommendation not to work due to preventive reasons? Yes No

Did patient suffer any totally disabling complication of pregnancy? Yes No

If yes, please explain _____

Diagnosis and Treatment

Primary Diagnosis Code _____ Diagnosis _____

Secondary Diagnosis Code _____ Diagnosis _____

Height _____ Weight _____

Subjective Symptoms _____

OBJECTIVE FINDINGS (INCLUDE COPIES/RESULTS OF ANY X-RAYS, LAB TESTS, EKG'S, MRI'S, SCANS AND OFFICE NOTES)

Current and Recommended Treatment Plans _____

If surgery performed / anticipated, provide the following:

CPT-4 _____ Procedure _____ Date _____

Medications prescribed (names, dosages)

Psychological Functions

Check applicable box below

- Class 1 - Patient is able to function under stress and engage in interpersonal relations (no limitations)
- Class 2 - Patient is able to function in most stress situations and engage in some interpersonal relations (slight limitations)
- Class 3 - Patient is able to engage in only limited-stress situations and engage in only limited interpersonal relations (moderate limitations)
- Class 4 - Patient is unable to engage in stress situations or engage in interpersonal relations (marked limitations)
- Class 5 - Patient has significant loss of psychological, physiological, personal and social adjustment (severe limitations)

Remarks:

What stress factors or problems with interpersonal skills have affected patient's ability to perform the duties of his or her job?

Is patient competent to endorse checks and direct use of the proceeds? Yes No

Physical Capabilities (Check all that apply which are supported by clinical findings)

(A) The patient can perform the following in an 8-hour workday (specify percentage):

Sitting	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Standing	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Walking	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Climbing	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Bending / Stooping / Twisting	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Reaching above Shoulder Level	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Handling - Right Hand	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Left Hand	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Fingering - Right Hand	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Left Hand	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%

(B) Patient's ability to lift / carry: (check)

Up to 10 lbs.	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
11 to 20 lbs.	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
21 to 50 lbs.	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
51 to 100 lbs.	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%
Over 100 lbs.	<input type="checkbox"/> 0%	<input type="checkbox"/> 1-5%	<input type="checkbox"/> 6-33%	<input type="checkbox"/> 34-66%	<input type="checkbox"/> 67-100%

(C) Push / pull force: _____ lbs. 0% 1-5% 6-33% 34-66% 67-100%

(D) Patient's dominant hand: Right Left

(E) Other work or activity restrictions. Please be specific.

Cardiac

Functional Capacity (American Heart Association) Complete only if applicable.

Class 1 (No Limitation) Class 2 (Slight Limitation) Class 3 (Marked Limitation) Class 4 (Complete Limitation)

Blood pressure (latest reading) _____ as of (date) _____

Is patient in a cardiac rehabilitation program? Yes No Stress test performed? Yes No Please attach report.

Prognosis for Return to Work

Have you advised patient to return to work?

Yes If Yes, date of return _____ To regular occupation Full Time Part Time
 No If not, please explain. To any other occupation Full Time Part Time

Is patient able to return to modified work? Yes No

If so, specify any applicable work / activity restrictions.

Rehab

Do you suggest that the patient become involved in any of the following? Please check as many as apply.

If so, was this discussed with the patient? Yes No Dates _____

Physical Therapy Pain Management Program Vocational Rehabilitation
 Occupational Therapy Work Hardening Program Psychological Counseling
 Cardiac Rehabilitation Job Modification Other _____

American Airlines Employer Health & Wellness Services with ActiveHealth _____

*Online and telephone health coaching for weight, diabetes, blood pressure, chronic pain, back care, quitting smoking, dealing with stress

*Call Healthmatters at 1-888-227-6598 to schedule a call with a Health Advocate team member.

Disability Claim Attending Physician Statement (Continued)

Name of Employee: _____ Social Security Number: _____

Fraud Warning:

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or a statement of claim with materially false information or conceals for the purpose of misleading, information concerning any fact material there to may be guilty of committing a fraudulent insurance act. Please see below for special notice required by state law.

Alaska – A person who knowingly and with intent to injure, defraud or deceive an insurance company files a claim containing false, incomplete or misleading information may be prosecuted under state law.

Arizona – For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of loss is subject to criminal and civil penalties.

Arkansas, Louisiana, Maryland, Rhode Island, West Virginia – Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

California – For your protection California law requires the following to appear of this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado – It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of life insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with respect to a settlement or award from insurance proceeds, shall be reported to the Colorado divisions of insurance within the department of regulatory agencies to the extent required by applicable law.

Delaware – Any person who knowingly and with the intent to injure, defraud or deceive any insurer, files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

District of Columbia – **WARNING:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida – Any person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Hawaii – For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

Idaho – Any person who knowingly and with the intent to defraud or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is guilty of a felony.

Indiana – A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

Kentucky – Any person who knowingly and with the intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material there to commits a fraudulent insurance act, which is a crime.

Maine – It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Minnesota – A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

New Hampshire – A person who with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

Disability Claim Attending Physician Statement (Continued)

Name of Employee: _____ Social Security Number: _____

Fraud Warning (*continued*):

New Jersey – Any person who knowingly files a statement of claim containing false or misleading information is subject to criminal and civil penalties.

New Mexico – Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

New York - Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Ohio – A person who with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing false or deceptive statement is guilty of insurance fraud.

Oklahoma – **WARNING:** Any person who knowingly and with the intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete, or misleading information is guilty of a felony.

Oregon – A person who knowingly and with intent to defraud an insurance company, files a claim containing false, incomplete or misleading information material to such claim, may be guilty of insurance fraud.

Pennsylvania – Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or a statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning a fact material there to commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Puerto Rico – Any person who knowingly and with the intention to defraud includes false information in an application for insurance or file, assist or abet in the filing of a fraudulent claim to obtain payment of a loss or other benefit, or files more than one claim for the same loss or damage, commits a felony and if found guilty shall be punished for each violation with a fine of no less than five thousands dollars (\$5,000), not to exceed ten thousands dollars (\$10,000); or imprisoned for a fixed term of three (3) years, or both. If aggravating circumstances exist, the fixed jail term may be increased to a maximum of five (5) years; and if mitigating circumstances are present, the jail term may be reduced to a minimum of two (2) years.

Tennessee, Virginia, Washington – It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Texas – Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Physician	
Name _____	Degree/Specialty _____
Street Address _____	City _____ State _____ Zip Code _____
Telephone # _____	Fax # _____ Tax ID # _____
Contact person if additional information is necessary	
Signature _____	Date _____