



December 8, 2014

TO: All Title I Aviation Maintenance Inspectors

RE: **Special Inspector Self-Demotion Opportunity**

A **one time** special self-demotion opportunity for Inspectors has been negotiated by AA/TWU M & R Officials which provides for a special fifteen-day window to be established to allow an opportunity for Inspectors to self-demote outside the normal filling of vacancy provisions.

The jobs vacated by this special self-demotion process will be awarded on a **local airport basis only**. Resulting vacancies to backfill the vacated positions will follow the normal shop-to-shop/bid policy as determined by the operations requirements.

In order to accommodate those Inspectors desiring to self-demote the window for those desiring to Self-Demote will be open for 15 days and will run from **December 8, 2014 through December 22, 2014**

### **Inspectors Special Self-Demotions**

**Inspectors** desiring to self-demote must submit a written request (AOI form) to **the Tulsa Administration Center** no later than **2400 hours on December 22, 2014**. All AOI forms should be **time/date stamped** and placed **in the white locked box in our outer** entrance after this date, these self-demotion requests will be irrevocable and cannot be rescinded.

Inspectors self demoting through the this special self demotion process will be required to wait for a period of two (2) years to bid another regular or temporary vacancy or function as an Acting Crew Chief.

**Backfill Requests if needed will be submitted to the Tulsa Administration Center via the DART system.**

Those Inspectors applying for through this special self demotion process will be notified via their Company email no later than January 5, 2015.

To obtain an AOI form, access SABRE and enter N\*AOI FORM. To obtain further information and answers to possible questions regarding this self-demotion process, please contact your supervisor and/or your Local TWU Representative.

**(Original Signed and Filed in Admin Center)**

Julia A. Cordray  
Supervisor, Tulsa Administration Center  
Tulsa M&E Base

cc: TWU Local #514  
ER Ops Support