

Local 514 Motion/By-Law Change Procedure

May 2, 2018

1. All motions must be submitted using the local 514 motion form for tracking purposes. The form is available on the Local 514 website or at the Union Hall.
2. The submitted motion form must have a second in order for the motion to be recognized.
3. Completed motion forms can be submitted at the monthly membership meetings or submitted to the Recording Secretary.
4. Completed motion forms submitted at the monthly membership meetings, will be presented and read by the motion's originator, with the accompanying second. A motion submitted in advance of the meeting will require that the member who originated the motion and the member who seconded the motion attend the next monthly membership meeting to introduce the motion. Failure of the member who brought the motion forward and the member who seconded the motion to attend that monthly membership meeting will invalidate the motion. The Chair will read the motion at all remaining meetings during the month in which the motion is presented, or in the case of motions made in advance of the meeting – shall be presented, but no discussion, debate, or amendments will take place at that month's meetings.
5. Once the motion is formally presented and read, the motions will be reviewed at the subsequent Executive Board meeting.
6. Once the Executive Board reviews the motion and determines the motion to be in order, it will be added to the agenda for the discussion; debate and amendments at the subsequent monthly membership meeting.
 - a. If a motion is found to be out of order, the originator of the motion may exercise their right to appeal the decision to the Local Executive Board within 30 days of the decision. Motions that are ruled out of order will be announced at the next regular scheduled membership meeting. Any further appeal would be as outlined in the TWU International Constitution.

The following procedures will be used once the motion is posted to the agenda.

1. At all meetings throughout the day, the Chair will read the motion and open the floor for discussion, debate, and/or amendments on the motion.

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2. Any other Parliamentary procedures(s) shall be governed by Robert's Rules of order (Revised).
3. Upon conclusion of the discussion and debate, if there is an amendment(s) to the main motion, other than in the presence and concurrence of the motions originator, the amendment of the motion will then be voted on for a pass/fail vote.
4. If the amendment(s) passes, the amended motion will then be voted on for a pass/fail vote.
5. A motion will be considered passed if it receives a majority vote.
6. Once a motion has been processed, the Local will not reconsider any similar motions for one year.
7. Bylaw change motions must be approved by Local 514 Executive Board and the Membership in attendance at the monthly membership meeting. It will then be sent to the TWU International Administrative Committee for approval. It must be approved before it becomes effective, per the TWU International Constitution.



Transport Workers Union of America, ATD,
AFL-CIO, Local 514 11945 East Pine Street
Tulsa, OK. 74116

General Membership Motion Submission Form.

Completed Motion Forms can be submitted at the membership meetings or via email to the Recording Secretary, or via fax to 918-437-0310.

Originator:

Seconded by:

Name: _____

Name: _____

Employee :

Employee :

Date: _____

Date: _____

Motion # _____